

## LOCAL CHURCH CHILD-SAFE POLICY

# Risk Assessment for Child/Youth Church-Sponsored Activities

### Two-Dimension Risk Assessment Framework\*

Risk of a proposed child-related activity is to be rated based on a consideration of two dimensions of risk: *likelihood of occurrence* and *possible consequence*.

The rating scales for measuring these dimensions are:

#### *Likelihood of occurrence:*

- A – Almost certain
- B – Likely
- C – Possible
- D – Unlikely
- E – Rarely

#### *Possible consequence (impact) in the event of an occurrence:*

- 1 – Extreme: death; major financial loss; potential for legal action
- 2 – Major: extensive injury; public and media embarrassment
- 3 – Moderate: medical treatment; unwanted financial loss
- 4 – Minor: First aid; little public interest; negligible financial loss
- 5 – Trivial: no injury, financial loss or media interest

### Overall Rating of Risk:

These two dimensions of risk can be combined to determine an overall rating of risk (**High; Significant; Medium; or Low**) using the following grid:

	Extreme	Major	Moderate	Minor	Trivial
Almost Certain	High	High	High	Significant	Medium
Likely	High	High	Significant	Medium	Medium
Possible	High	High	Significant	Medium	Low
Unlikely	High	Significant	Medium	Low	Low
Rarely	Significant	Significant	Medium	Low	Low

The overall rating of risk, as determined above, should be included on the Activity Risk Report submitted to the Church Board for activity approval.

\*Note: This framework is adapted from Australian & NZ Standard 4360 (2004)

**LOCAL CHURCH CHILD-SAFE POLICY****Activity Risk Report Form**

This form is to be submitted to the Local Church Board or Business Meeting for approval. No Church-sponsored activity involving minors that is (i) conducted off-site OR (ii) includes an over-night stay should proceed until permission to proceed is granted by the Church's Board or Business Meeting.

Brief Description of Activity: \_\_\_\_\_

Being organized by (Team, Division etc): \_\_\_\_\_

Overall Rating of Risk (circle): **High / Significant / Medium / Low**

**RISKS**

How inherently dangerous is the activity? \_\_\_\_\_

Is the venue, equipment, or any required instructors - safe & suitable? \_\_\_\_\_

\_\_\_\_\_

**CONTROLS**

What controls are in place for any risks to leaders or participants? \_\_\_\_\_

\_\_\_\_\_

Who is responsible for supervision and are there adequate adults to supervise? \_\_\_\_\_

\_\_\_\_\_

Are travel, first aid and safety arrangements adequate? \_\_\_\_\_

\_\_\_\_\_

**PARENTAL/GUARDIAN CONSENTS**

Is parental permission (camps), consent (photography), or authorization (emergency medical treatment) forms are required, how will parents be advised of this and how will forms being collected? Describe ...

\_\_\_\_\_

\_\_\_\_\_

ANY CHURCH BOARD COMMENTS \_\_\_\_\_

\_\_\_\_\_

ACTIVITY APPROVED on \_\_\_\_/\_\_\_\_/\_\_\_\_ Signed (Clerk) \_\_\_\_\_